



# Apply Online for Student Awards

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## INTRODUCTION

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George Brown College's Awards program recognizes students who demonstrate financial need along with academic excellence. Assistance in the form of non-repayable scholarships, awards and bursaries is provided to eligible students to assist them with the costs of their education. Student Awards will allow you to identify the awards, scholarships, and bursaries you may be eligible for, apply online, and track the status of your application.

Applications for student awards are now available through the Student Awards tab in [STU-VIEW](#).

For details regarding application deadlines and further information on available awards, scholarships and bursaries please visit the [Awards and Scholarships](#) webpage.

### Who Is Eligible to Apply?

To be eligible for awards, scholarships and bursaries, you must be:

- A current student at George Brown College

Continuing Education students are not eligible to apply online for awards, scholarships and bursaries. If you are a Continuing Education student, please contact the [Financial Aid](#) office directly to find out about your financial assistance options.

\*Continuing Education generally refers to any programs that adults pursue after formal education (i.e. courses offered during evenings, weekends, and/or distance education)

**Please note: You must be enrolled in classes for the applicable semester in order to view the available bursary, scholarship and awards applications.**

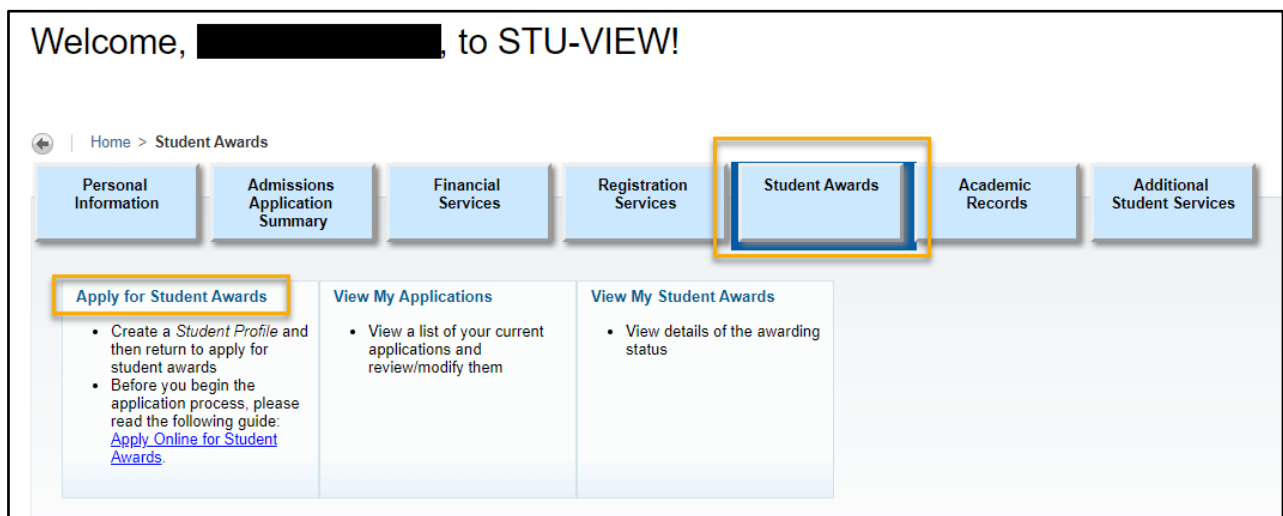
## APPLICATION PROCEDURE

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**Important Note:** Before applying for student awards for a particular term, please ensure that you are registered for the term— i.e. you must have already signed up for your required classes. If you are not registered as a student in a post-secondary program, you will NOT see any awards applications when you get to [Step 3](#) of the application process.

**Follow these steps to complete the online application process:**

### STEP 1: Login & Navigate to Student Awards



a) Login to your [STU-VIEW](#) account.

b) Click on the **Student Awards** tab.

c) Select **Apply for Student Awards**. You will now see the **Select Aid Year and Period** page.

The screenshot shows the George Brown logo at the top left. Below it is a navigation bar with the following tabs: Personal Information, Admissions Application Summary, Financial Services, Registration Services, Student Awards (highlighted), Academic Records, and Additional Student Services. The main heading is 'Select Aid Year and Period'. Below the heading is a breadcrumb trail: Home > Student Awards > Create New Application for Student Awards. A text box contains the instruction: 'Please click on the **Continue** button below to view the awards applications which are currently available to you.' Below this is a section titled 'Select Aid Year and Period' with two dropdown menus: 'Aid Year:' set to 'September 2023- August 2024' and 'Aid Period:' set to 'Full Academic Year (Sep-Aug)'. At the bottom of this section is a 'Continue' button, which is highlighted with a yellow border.

d) Click on the **Continue** button at the bottom of the screen. You will now see the **Select an Application** page.

The screenshot shows the same navigation bar as the previous page. The main heading is 'Select an Application'. Below the heading is a breadcrumb trail: Home > Select an Application. In the top right corner, it says 'Aid Year: 2324 | Aid Period: FULLYEAR'. The main content area is titled 'Applying for Student Awards' and contains the following text: 'Please read the following before starting the application process: [Apply Online for Student Awards](#)'. Below this is a list of instructions: 'To apply online for scholarships, bursaries and awards: 1. Complete and submit your [Student Profile](#)'. A note follows: 'Please note the majority of awards are for registered full-time students.' Then: '2. Complete and submit each awards application separately'. Another note: 'To view additional awards applications, you must first submit the Student Profile. Then return to this page by selecting [Apply for Student Awards](#) from the Main Menu and follow the on-screen instructions.' Below this is a section titled 'Application Deadlines:' with the following dates: 'Fall Awards: October 7, 2023', 'Winter Awards: February 7, 2024', and 'Spring Awards: June 7, 2024'. An 'IMPORTANT NOTE' follows: 'If you have started your Student Profile, but did not finish it, click on the "Student Awards" tab again and choose "View my Applications" to view/modify your current application.' Below this is a section titled 'Select an Application' with a dropdown menu labeled 'Application:' set to 'Student Profile'. At the bottom of this section is a 'Continue' button, which is highlighted with a yellow border.

e) Carefully read the instructions shown at the top of the page

## STEP 2: Complete your Student Profile

### To complete your Student Profile:

- a) Select the “**Student Profile**” option from the Application drop-down menu on the “**Select an Application**” page.

**You must complete the Student Profile as the FIRST STEP.** The Student Profile is where you will apply for **College-Wide** and **Divisional** awards as seen in the screenshot below. Make sure you have completed each section. You will know if a section is complete when a red check mark appears next to it (Pro-tip: we suggest using a Word Document to write your entries first so the system doesn’t time out on you). Please ensure you “submit application” and you will be considered for ALL awards that you meet the criteria for in each category: The Student Profile must be submitted once per academic year.

- b) Click on the **Continue** button at the bottom of the screen.

You will now see the main menu of the Student Profile with links to each of the six (6) required sections:

- General Questionnaire
- Essay Questions
- Resources and Expenses Questionnaire
- College-Wide and Divisional Awards
- Consent
- General Declaration

Student Profile

Home > Application Form Modules

(i) - Pending  
(✓) - Complete  
(\*) - Required

- General Questionnaire \*
- Essay Questions \*
- Resources and Expenses Questionnaire \*
- College-Wide and Divisional Awards \*
- Consent \*
- General Declaration \*

Please COMPLETE all pending sections that are marked as required (\*)

View Application Summary View Checklist Submit Application

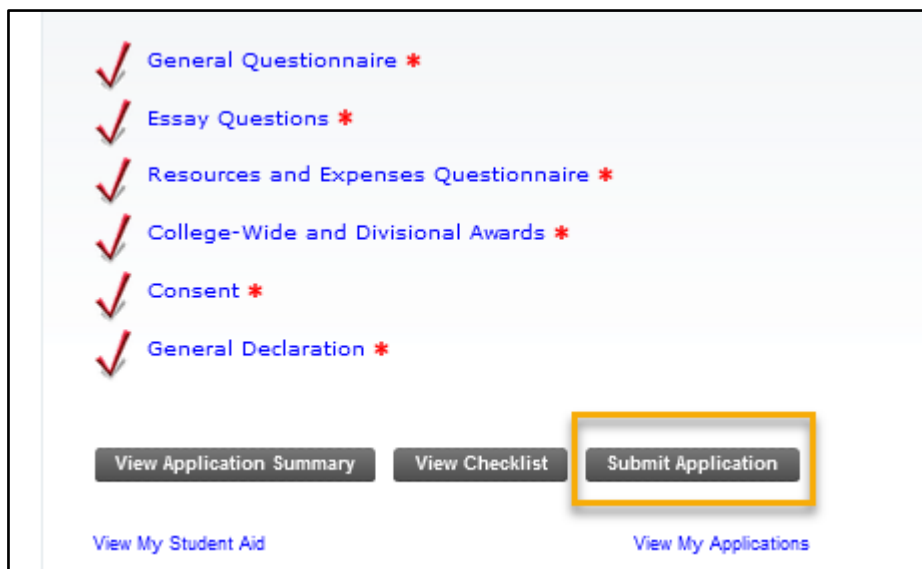
View My Student Aid View My Applications

- c) Click on the link for the first section—**General Questionnaire**—to begin filling out your Student Profile.
- d) For each section, answer all questions to the best of your ability.
- e) When you have answered all the questions within a section, select **Mark this section complete** and click on the **Continue** button to go to the next section.
- f) At any time, you can click on the **View Sections** button to return to the main menu of the Student Profile form.

You will see a red checkmark ✓ next to each section that you have **completed**. You will see a blue icon ⓘ next to each section that is **pending (i.e. incomplete)**.



- g) Once you have completed all six (6) required sections — i.e. all sections have a red checkmark ✓ — click on the **Submit Application** button.



You will now see the **Submit Application** page with a message confirming that your application was successfully submitted.

Additional Student Services

## Submit Application

Home > Submit Application

✓ **SUCCESS: Your application was successfully submitted.**

[Click Here to View Additional Awards Applications.](#)

NOTE: Additional awards applications will only be available if you are registered full-time in a post-secondary program and your *Student Profile* has been submitted.

**Important:** If you make any changes to your application, you will have to submit the application again.

### Application Details

Application:	Student Profile
Aid Year:	2324-September 2023- August 2024
Aid Period:	FULLYEAR-Full Academic Year (Sep-Aug)
Application Status:	Submitted
Staff Comments:	
Application Deadline:	07-JUN-2024

[Generate PDF Application](#)

[View/Modify Sections](#) [View Checklist](#)

[View My Student Aid](#) [View My Applications](#)

### STEP 3: View Additional Awards Applications

To view the awards applications:

- Select the **Click Here to View Additional Awards Applications** link on the “Submit Application” page. (This page is displayed immediately upon submission of the “Student Profile”). If there are any additional awards applicable to you based on your profile, you may click the link and apply:

## Submit Application

Home > Submit Application

✓ **SUCCESS:** Your application was successfully submitted.

[Click Here to View Additional Awards Applications.](#)

NOTE: Additional awards applications will only be available if you are registered full-time in a post-secondary program and your *Student Profile* has been submitted.

**Important:** If you make any changes to your application, you will have to submit the application again.

### Application Details

Application:	Student Profile
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**OR**

Click on the **Student Awards** tab and then select **Apply for Student Awards**.

You will now see the **Select Aid Year and Period** page.

**Please note:** If you have NOT yet registered for the term with a course load in a post-secondary program, you will not be able to continue. Instead, you will see the following message: "THERE ARE NO AWARDS APPLICATIONS AVAILABLE." If you later register for classes with a course load, please re-submit your Student Profile and then continue with [Step 3](#).

**b)** Click on the **Continue** button at the bottom of the screen.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records | Additional Student Services

## Select Aid Year and Period

Home > Student Awards > Create New Application for Student Awards

Please click on the **Continue** button below to view the awards applications which are currently available to you.

### Select Aid Year and Period

Aid Year: September 2023- August 2024 ▼

Aid Period: Full Academic Year (Sep-Aug) ▼

**Continue**

**c)** You will now see the **Select an Application** page. Use the **Application** drop-down menu to see the awards applications that are available to you.



## Select an Application

Home > Select an Application

Applying for Student Awards

Please read the following before starting the application process: [Apply Online for Student Awards](#)

To apply online for scholarships, bursaries and awards:

1. Complete and submit your [Student Profile](#)

Please note the majority of awards are for registered full-time students.

2. Complete and submit each awards application separately

To view additional awards applications, you must first submit the Student Profile. Then return to this page by selecting [Apply for Student Awards](#) from the Main Menu and follow the on-screen instructions.

**Application Deadlines:**

Fall Awards: October 7, 2023  
Winter Awards: February 7, 2024  
Spring Awards: June 7, 2024

**IMPORTANT NOTE:** If you have started your Student Profile, but did not finish it, click on the "Student Awards" tab again and choose "View my Applications" to view/modify your current application.

### Select an Application

Application: George Brown College Opportunity Awards (Fall) ▼

Continue

## STEP 4: Apply for Additional Awards

In most cases, individual awards will not appear on awards applications. Instead, you will be asked to apply for an awards group—e.g. "George Brown College Entrance Awards"—and you will then be considered for all the individual awards within that group.

### To apply for additional awards:

- Select an application from the **Application** drop-down menu.

**Please note:** The awards applications which appear in the Application drop-down menu will vary according to your program registration, course load, and declaration of identity. You will only be shown applications for awards groups that you may potentially be eligible for.

### Select an Application

Application: George Brown College Bursary (Fall)  
George Brown College Opportunity Awards (Fall)  
Specific Awards (Fall)

Continue

**DISCLAIMER:** This image is for illustration purposes only. You may not see these particular awards applications as part of your application process.

b) Click on the **Continue** button at the bottom of the “Select an Application” screen.

You will now see the “**Application Confirmation**” page. Please be sure to note the application deadline for the selected application.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records

Additional Student Services

## Application Confirmation

Home > Application Confirmation

Click on the **Continue** button to start filling out this application form.  
Click on the **Cancel** button to select a different application.

**Important:** You must complete and submit this application by the application deadline listed below.

<b>Application:</b>	George Brown College Bursary (Fall)
<b>Aid Year:</b>	2324- September 2023- August 2024
<b>Aid Period:</b>	FULLYEAR-Full Academic Year (Sep-Aug)
<b>Application Deadline:</b>	7-OCT-2023

**Continue** **Cancel**

c) Click on the **Continue** button at the bottom of the “Application Confirmation” screen.

You will now see the main menu for the selected application form, with a link to each section. Required sections are marked with a red asterisk (\*).

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records

## George Brown College Opportunity Awards (Fall)

Home > Application Form Modules

(i) - Pending  
(✓) - Complete  
(\*) - Required

**George Brown College Opportunity Awards (Fall) \***

**Please COMPLETE all pending (i) sections that are marked as required (\*)**

**View Application Summary** **View Checklist** **Submit Application**

[View My Student Aid](#) [View My Applications](#)

d) Click on the link to go to the corresponding section.

You will now see all the awards that are available within this section. In the example below, there's only one award listed, but for other award categories, there could be more than one listing. Awards that are marked with a red asterisk (\*) are required – i.e. you must click through to apply.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records | Additional Student Services

## George Brown College Opportunity Awards (Fall)

Home > Edit Application Module

**To Apply for GBC Opportunity Awards:**

1. Click on the link below to complete the application.
2. Select **Mark this section complete**.
3. Click on the **Continue** button.

(\*) - Required

[GBC Opportunity Awards \(Fall\) \\*](#)

☐ Mark this section complete

[Continue](#) [View Sections](#) [Cancel Changes](#) [Finish Later](#)

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e) Click on each link (there could be more than one, depending on the award category) to view the application for a particular award or awards group.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records | Additional Student Services

## GBC Opportunity Awards (Fall)

Home > Show Award Sections and Questions

**Description:**

Opportunity awards are for students who are registered full-time in their first semester of study at George Brown College for the Fall semester.

☒ **Apply for this award**

Please click on the "Apply for this award" checkbox to be considered for various opportunity awards available for George Brown College students.

[Save and Continue](#) [Continue without saving](#)

f) Answer all the questions displayed on the application, if any.

g) Click on the **Apply for this award** checkbox. **Please note:** If you do NOT select this checkbox, you will NOT be considered for the award/awards group.

h) Click on the **Save and Continue** button.

The word “**SELECTED**” will now appear next to the name of each award that you have applied for. If you do not see “**SELECTED**” next to the name of an award, you have not applied for this award.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | **Student Awards** | Academic Records

## George Brown College Opportunity Awards (Fall)

Home > Edit Application Module

**To Apply for GBC Opportunity Awards:**

1. Click on the link below to complete the application.
2. Select **Mark this section complete**.
3. Click on the **Continue** button.

(\*) - Required

GBC Opportunity Awards (Fall) \* **SELECTED**

☐ Mark this section complete

**Continue** **View Sections** **Cancel Changes** **Finish Later**

i) Once you have applied for all required awards within a section—i.e. each award is marked “**SELECTED**”—click on the **Mark this section complete** checkbox.

j) Click on the **Continue** button to go to the next section.

k) At any time, you can click on the **View Sections** button to return to the main menu of the selected application form.

You will see a red checkmark ✓ next to each section that you have **completed**—click through to see which awards you’ve selected (i.e. applied for).

You will see a blue icon ⓘ next to each section that is **pending (i.e. incomplete)**.

Personal Information | Admissions Application Summary | Financial Services | Registration Services | Student Awards

## George Brown College Opportunity Awards (Fall)

Home > Application Form Modules

(i) - Pending  
(✓) - Complete  
(\*) - Required

✓ George Brown College Opportunity Awards (Fall) \*

**Please SUBMIT your application**

View Application Summary View Checklist Submit Application

View My Student Aid View My Applications

- a) Once you have completed all required sections — i.e. all required sections have a red checkmark ✓ — click on the **Submit Application** button.

You will now see the **Submit Application** page with a message confirming that your application was successfully submitted.

SUCCESS: Your application was successfully submitted.

Click Here to View Additional Awards Applications.

**NOTE:** Additional awards applications will only be available if you are registered full-time in a post-secondary program and your *Student Profile* has been submitted.

- b) Select the **Click Here to View Additional Awards Applications** link to select a different awards group application.

**Please note:** You must complete [Step 4](#) for each additional awards application separately.

## REVIEWING YOUR APPLICATION(S)

To review your application(s):

1. Click on the **Student Awards** tab
2. Select **View My Applications**

You will now see the **My Applications** page which includes a list of all your existing applications, along with the application status and deadline.

**My Applications**

Home > Student Awards > View My Applications

Click on View/Modify to make changes to an application:

- To be considered for the College-Wide and Divisional Awards:

1. Click on View/Modify on the STUDENT PROFILE
2. Click on View/Modify Sections
3. Click College-Wide and Divisional Awards, please follow the instructions
4. Click Submit application to re-submit your application

- Click on Generate PDF Application to open and save a PDF copy of your application form.
- Click on Create New Application for Student Awards to view additional awards applications that may be available to you.

**IMPORTANT:** Student Profiles are used for the whole academic year (Fall, Winter, and Spring). Student Profiles can only be modified during the application window for each term, and cannot be modified in between term windows. For example, for Fall 2023, the deadline was Oct 7, 2023, and the Winter 2024 application opens on Dec 12, 2023, so between Oct 8 and Dec 11th, no applications, including the student profile can be modified.

**Fall 2023 Awards:** August 22, 2023 - October 7, 2023  
**Winter 2024 Awards:** December 12, 2023 - February 7, 2024  
**Spring 2024 Awards:** April 16, 2024 - June 7, 2024

**Existing Applications**

Aid Year	Aid Period	Application	Status	Application Deadline		
2324-September 2023- August 2024	FULLYEAR-Full Academic Year (Sep-Aug)	Student Profile	Submitted	07-JUN-2024	Unavailable to View/Modify	
2324-September 2023- August 2024	FULLYEAR-Full Academic Year (Sep-Aug)	George Brown College Opportunity Awards (Fall)	Submitted		View/Modify	Generate PDF Application

Create New Application for Student Awards

**Note:** Fall 2023 student awards were due Oct 7, 2023, we changed the due date to capture this screenshot. As a result, the "View/Modify" link and "Generate PDF Application" link is activated. However, normally, in between term application windows, it would say "Unavailable to View/Modify." Also, note that the Student Profile has a different due date (e.g. June 7, 2024 for '23-'24), since the same profile is used for the whole academic year (Fall, Winter and Spring).

**Message in the screenshot above reads:** "Note: Fall 2023 student awards were due Oct 7, 2023, we changed the due date to capture this screenshot. As a result, the "View/Modify" link and "Generate PDF Application" link is activated. However, normally, in between term application windows, it would say "Unavailable to View/Modify." Also, note that the Student Profile has a different due date (e.g. June 7, 2024 for '23-'24), since the same profile is used for the whole academic year (Fall, Winter and Spring)."

3. Note your status for each application. To be considered for student awards, your application must be **Submitted** prior to the application deadline.
4. From this screen, you may:
  - Click on the **View/Modify** link to make changes to your "Student Profile" or awards application(s).
  - Click on the **Generate PDF Application** link to retrieve a PDF overview of your application.
  - Click on the **Create New Application for Student Awards** link to begin a new awards application.

## CHANGING/UPDATING YOUR APPLICATION INFORMATION/RESUME AN INCOMPLETE APPLICATION

To change/update your application information:

1. Click on the **Student Awards** tab.
2. Select **View My Applications**.

You will now see the **My Applications** page which includes a list of all your existing applications, along with the application status and deadline

**My Applications**  
Home > Student Awards > View My Applications

Click on View/Modify to make changes to an application:

- To be considered for the College-Wide and Divisional Awards:

1. Click on View/Modify on the STUDENT PROFILE
2. Click on View/Modify Sections
3. Click College-Wide and Divisional Awards, please follow the instructions
4. Click Submit application to re-submit your application

- Click on **Generate PDF Application** to open and save a PDF copy of your application form.
- Click on **Create New Application for Student Awards** to view additional awards applications that may be available to you.

**IMPORTANT:** Student Profiles are used for the whole academic year (Fall, Winter, and Spring). Student Profiles can only be modified during the application window for each term, and cannot be modified in between term windows. For example, for Fall 2023, the deadline was Oct 7, 2023, and the Winter 2024 application opens on Dec 12, 2023, so between Oct 8 and Dec 11th, no applications, including the student profile can be modified.

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**Existing Applications**

Aid Year	Aid Period	Application	Status	Application Deadline		
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2324-September 2023- August 2024	FULLYEAR-Full Academic Year (Sep-Aug)	George Brown College Opportunity Awards (Fall)	Submitted		<a href="#">View/Modify</a>	<a href="#">Generate PDF Application</a>

[Create New Application for Student Awards](#)

**Note:** Fall 2023 student awards were due Oct 7, 2023, we changed the due date to capture this screenshot. As a result, the "View/Modify" link and "Generate PDF Application" link is activated. However, normally, in between term application windows, it would say "Unavailable to View/Modify." Also, note that the Student Profile has a different due date (e.g. June 7, 2024 for '23-'24), since the same profile is used for the whole academic year (Fall, Winter and Spring).

3. Select the **View/Modify** link corresponding to the application

Please note that the **View/Modify** link will not be available if the application deadline has passed.

Student Profiles can only be modified during the application window for each term, and cannot be modified in between term windows. For example, for Fall 2023, the deadline was Oct 7, 2023, and the Winter 2024 application opens on Dec 12, 2023, so between Oct 8 and Dec 11th, no applications, including the student profile can be modified.

4. Click on the **View/Modify Sections** button to re-open your application.
5. Update your application information as needed.
6. Click on the **Submit Application** button to re-submit the application.

## CHECKING THE STATUS OF YOUR APPLICATION(S)

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To check the status of your application(s):

1. Click on the **Student Awards** tab
2. Select **View My Student Awards**
3. Select **Continue**
4. Note the status of each award

Please note that award results will be posted near the end of applicable semester.

If you experience any issues with the online application, e-mail [awards@georgebrown.ca](mailto:awards@georgebrown.ca) for assistance. Please be sure to read this entire document prior to submitting an email inquiry.

**LAST UPDATED:** December 4, 2023