



WHAT'S HAPPENING WHERE

The Guide to Start-Up Fall 2021

The information in this guide is only valid during the start-up period:
Monday, August 30, 2021 to Monday, September 13, 2021

Office of the Registrar
Last Updated: [August 27, 2021](#)

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Academic Assistance and Advising

Please note: Due to the COVID-19 pandemic, our campuses are closed. **Most student services will be delivered online.** Please see each section for details.

The College will be closed on Monday, September 6 for Labour Day.

CENTRE FOR ARTS, DESIGN AND INFORMATION TECHNOLOGY

School of Computer Technology

Casa Loma Campus
Monday to Friday: 8am – 4pm
Phone: 416-415-5000 ext. 4287
Email: computertechnology@georgebrown.ca

School of Design

Waterfront Campus
Monday to Friday: 8am – 3.30pm
Phone: 416-415-5000 ext. 2137 and 3129
Email: design@georgebrown.ca or game@georgebrown.ca

School of Fashion and Jewellery

Casa Loma Campus: 160 Kendal Avenue, Room C430*
Monday to Friday: 8am – 4pm
Email: fashionandjewellery@georgebrown.ca

* *In-person services available for on-campus students only; Off-campus students should email.*

School of Media and Performing Arts

Dance:

Casa Loma Campus
Monday to Friday: 8am – 4pm
Email: performingarts@georgebrown.ca

Theatre:

Young Centre for the Performing Arts
Monday to Friday: 8am – 4pm
Email: dance@georgebrown.ca or education@balletjorgen.ca

Media:

St. James Campus
Monday to Friday: 8am – 3.30pm
Email: media@georgebrown.ca

CENTRE FOR BUSINESS

School of Accounting and Finance

School of Human Resources

School of Management

School of Marketing

St. James Campus

GENERAL INQUIRIES:

Monday to Friday: 8am – 4pm
Email: business@georgebrown.ca

VIRTUAL HELP DESK:

Tuesday to Thursday: 10am – 12pm & 1pm – 4pm
Website: <https://app.waitwhile.com/welcome/georgebrowncoll>

CO-OP OFFICE:

Monday to Friday: 8am – 4pm
Email: coopinfo@georgebrown.ca

CENTRE FOR COMMUNITY SERVICES AND EARLY CHILDHOOD

School of Deaf and Deafblind Studies

School of Social and Community Services

St. James Campus

Monday to Friday: 8am – 4pm

Email: communityservices@georgebrown.ca

School of Early Childhood

Ryerson Campus – The Sally Horsfall Eaton Centre for Studies in Community Health

Monday to Friday: 9am – 5pm

Email: ece@georgebrown.ca

CENTRE FOR CONSTRUCTION AND ENGINEERING TECHNOLOGIES

Angelo DelZotto School of Construction Management

Casa Loma Campus

Monday to Friday: 8am – 4pm

Email: construction_eng@georgebrown.ca

School of Apprenticeship and Skilled Trades

Casa Loma Campus

Monday to Friday: 8am – 4pm

Email: skilledtrades@georgebrown.ca

School of Architectural Studies

School of Mechanical Engineering Technologies

Casa Loma Campus

Monday to Friday: 8am – 4pm

Email: architecturalstudies@georgebrown.ca

School of Mechanical Engineering Technologies

Casa Loma Campus

Monday to Friday: 8am – 4pm

Email: engineeringtech@georgebrown.ca

CENTRE FOR HEALTH SCIENCES

School of Dental Health

Email: qyang@georgebrown.ca

S400 – RESTORATIVE DENTAL HGIENE

Program Coordinator: Melissa Crawford

Email: mcrawfor@georgebrown.ca

School of Health and Wellness

Email: kcallemartinez@georgebrown.ca

S102, S407 – ORTHOTHICS/PROSTHETICS PROGRAMS

Email: applicant_info@gbcpando.com

School of Health Services Management

Email: kcallemartinez@georgebrown.ca

Sally Horsfall Eaton School of Nursing

Waterfront Campus

ALL PROGRAMS

Phone: 416-415-5000 ext. 2367

Email: nursing@georgebrown.ca

S118 – BACHELOR OF SCIENCE IN NURSING

S122 – RPN BRIDGE TO BSCN

Leon Johnson

Phone: 416-415-5000 ext. 5082

Email: ljohnson@georgebrown.ca

CENTRE FOR HOSPITALITY AND CULINARY ARTS

Chef School

St. James Campus
Monday to Friday: 8am – 4pm
Email: chefschool@georgebrown.ca

School of Hospitality and Tourism Management

St. James Campus
Monday to Friday: 8am – 4pm
Email: hospitality@georgebrown.ca

Learning Support Services

Monday to Friday: 8am – 4pm

Chef School

Email: chefschool@georgebrown.ca

School of Hospitality and Tourism Management

Email: hospitality@georgebrown.ca

CENTRE FOR PREPARATORY AND LIBERAL STUDIES

Department of English and Communication

MS Teams Contacts: Cheryl Cleland or Steven Sidoli
Email: comm@georgebrown.ca
Website: [Online Inquiry Form](#)

School of English as a Second Language

St. James Campus
Monday to Friday: 8.30am – 4.30pm
Email: esl@georgebrown.ca

School of Immigrant and Transitional Education

St. James Campus
Monday to Friday: 9am – 4pm
Email: college.vocational@georgebrown.ca

School of Liberal Arts and Sciences

R101, R104 – GENERAL ARTS AND SCIENCE (GAS) PROGRAMS:

MS Teams Contacts: Michelle Scott
Email: gas@georgebrown.ca

GENERAL EDUCATION AND LIBERAL STUDIES ELECTIVE COURSES:

MS Teams Contacts: Steven Sidoli or Cheryl Cleland
Email: LASelectives@georgebrown.ca
Website: [Online Inquiry Form](#)

School of Work and College Preparation

St. James Campus
Monday to Friday: 8am – 5pm
Email: preparation@georgebrown.ca

INDIGENOUS EDUCATION AND SERVICES

Indigenous Education & Services (IES)

Phone: 416-415-5000 ext. 3969
Email: Indigenous.services@georgebrown.ca
Website: [Indigenous Education & Services](#)

Academic Policies

Academic policies are posted online on the George Brown College website at georgebrown.ca/policies.

See the *Office of the Registrar Policies* section.

Accessible Learning Services

Accessible Learning Services provides academic accommodation and support services for George Brown College students with permanent or temporary disabilities. Students may seek accommodation for medical, mental illness, learning disabilities, sensory and/ or physical disabilities.

REGISTER WITH ACCESSIBLE LEARNING SERVICES

If you are a student with a disability, your first step is to register with Accessible Learning Services.

1. Download an Intake Form from the [Accessible Learning Services](#) website.
2. Submit disability documentation along with your completed intake form by email or fax:
 - EMAIL: Don Kezima (Intake Coordinator): dkezima@georgebrown.ca
 - FAX: 416-415-2726
2. After registering, you will meet with an Accessibility Consultant who will create an accommodation plan which will be shared with your instructors each semester. **NOTE:** Your disability documentation and the nature of your disability is kept confidential.

[Click here for more information about how to register with Accessible Learning Services](#)

CONTACT INFORMATION

NEW STUDENTS

For questions regarding disability registration, please contact:

Don Kezima

Intake Coordinator

dkezima@georgebrown.ca.

RETURNING STUDENTS

To book appointments with Accessibility Consultants, Learning Strategists or Adaptive Technologists, please contact Accessible Learning Services for your campus:

St. James Campus

Ryerson Campus

Email: letstalk@georgebrown.ca

Phone: 416-415-5000 x 2622

Waterfront Campus

Daniel's Building

Email: letstalkwf@georgebrown.ca

Phone: 416-415-5000 x 5370

Casa Loma Campus

Email: letstalkcl@georgebrown.ca

Phone: 416-415-5000 x 4845

Monday to Thursday: 8.30am – 5pm

Friday: 8.30am – 4.30pm

Adding and Dropping Courses

The last day to **ADD** a course to your schedule for the Fall term is **Monday, September 13, 2021**.
The last day to **DROP** a course from your schedule for the Fall term is **Monday, September 20, 2021**.

To add/drop a Continuing Education course, please see [Continuing Education Registration](#).

ADD/DROP COURSES ONLINE

Students should add/drop courses online by logging into their [STU-VIEW](#) accounts. Click on the *Registration Services* tab, and then select the *Registration* menu and follow the on-screen instructions to register for and/or drop courses.

If you don't have access to the internet at home, see [Library Learning Commons Equipment Loan](#) options for assistance.

If you are unable to add/drop courses online through [STU-VIEW](#), please [Send an Inquiry to the Registration department](#). Wait times may be longer than our typical response times during Start-Up.

IMPORTANT NOTES ABOUT ADDING AND DROPPING COURSES

- Prior to adding/dropping a course, please seek [Academic Assistance and Advising](#) from your Academic Department. **It is your responsibility to ensure that you are registered for all required courses for your program of study.**
- The last day to **add** a course for the Fall term (space permitting) is **Monday, September 13, 2021**
- The last day to **drop** a course for the Fall term and receive a potential refund is **Monday, September 20, 2021**.
 - Students may continue to drop courses online until the *Withdraw without Academic Penalty* deadline – see [Important Dates](#) for details.
 - Please note that students who drop more than two courses may fall into part-time status, which can impact tuition fees and OSAP eligibility.

Admissions – Late Admits for Fall 2021 *

* **DOMESTIC APPLICANTS ONLY.** If you are an international applicant, please see [International Admissions](#).

From **Tuesday, September 7, 2021 to Friday, September 17, 2021** the College will consider late applications for open full-time post-secondary programs – i.e. programs which still have seats available for the Fall 2021 term. [A list of open programs will be posted on our website](#) – this list will be updated on a daily basis. Please remember that programs may fill up at any time.

LATE ADMIT PROCEDURE

1. Late applications must be completed online

- You must apply through [OntarioColleges.ca](#) prior to contacting an Admissions Officer to complete your application.
- Programs will remain open on the [OCAS website](#) for applications until **Thursday, September 16, 2021**. George Brown will receive your application from OCAS within 24 hours.
- Please remember that programs can fill up at any time
- We will continue to process applications in our system to open programs until **Friday, September 17, 2021**.

2. After applying, please submit the following:

- Once you have applied, we require your admission requirements to complete your application:
 - i.e. official transcripts and proof of graduation from high school, college and/or university.
 - International transcripts must be evaluated by [ICAS](#) or [WES](#) to be considered. Most programs require a comprehensive assessment.
 - **NOTE:** All official transcripts must be requested via Ontario Colleges. Admission officers are not available in person to accept or review documents.
- If required, a valid proof of residency (e.g. Permanent Resident card, etc.). Residency documents can be submitted via email to admissions@georgebrown.ca.
- If required, proof of English language proficiency.
- If your age is 18 years or under, proof of your Ontario Secondary School Diploma (OSSD) must be provided prior to the start of classes.
- [Mature students](#) may be required to take an admission test online through the [Assessment Centre](#).

- If your program includes a Divisional Selection component (interview, audition, etc.) you will be required to contact the Academic Division. You will receive an email with further instructions if you qualify.

3. Upon successful completion of the application process:

- Students will be expected to pay within 24 hours. Please see the [Fee Payment](#) section for information on how to pay your fees.
 - **Note:** Your fee payment must be received by the College on or before the due date or you will lose your seat in the program. Please note that it can take 3-5 business days for the College to receive payment via online banking
- Students must complete their payment and registration online at stuvview.georgebrown.ca
- Streaming for Math and English will be done following the [assessment/placement test](#).

CONTACT INFORMATION

Please direct any admissions inquiries to admissions@georgebrown.ca

Advanced Standing

Applicants applying for advanced standing are seeking admission to a semester higher than semester one for a particular program. Upon admission, a student who has been granted advanced standing is given credit for previously completed courses in a related area of study, which enables direct entry to the second (or higher) semester of their program.

For more information, go to the [Advanced Standing](#) section of our website or contact the Admissions Office at admissions@georgebrown.ca

Apprentices – Centre for Construction and Engineering Technologies

CASA LOMA CAMPUS ONLY

Report to the room number indicated below at various dates/times the week of **August 30, 2021**. The dates and times vary to allow social distancing for the labs. Please note the apprentices are ONLY on campus for 1-2 days per week for labs. All other classes are delivered online.

Program Title	Level	First Day on Campus	Room Number & Time
Refrigeration	Basic – Group A	Tuesday, August 31	C116 @ 2pm
Refrigeration	Basic – Group B	Tuesday, August 31	C247 @ 8am
Refrigeration	Intermediate – Group A	Monday, August 30	C247 @ 8am
Refrigeration	Intermediate – Group B	Thursday, September 2	C247 @ 8am
Electrical	Basic – Group A	Tuesday, August 31	C533 @ 8am
Electrical	Basic – Group B	Tuesday, August 31	C534 @ 8 am
Electrical	Intermediate – Group A	Tuesday, August 31	C534 @ 12pm
Electrical	Intermediate – Group B	Tuesday, August 31	C533 @ 12pm
Electrical	Advanced – Group A	Wednesday, September 1	C533 @ 12pm
Electrical	Advanced – Group B	Wednesday, September 1	C533 @ 2pm
Millwright	Basic – Group A	Thursday, September 2	D110 @ 7am
Millwright	Basic – Group B	Thursday, September 2	D114 @ 7am
Millwright	Advanced – Group A	Monday, August 30	D114 @ 7am
Millwright	Advanced – Group B	Monday, August 30	C114 @ 7am
Plumber	Basic – Group A	Monday, August 30	C119A @ 8am
Plumber	Basic – Group B	Monday, August 30	C119A @ 11am
Plumber	Intermediate – Group A	Wednesday, September 1	C119A @ 8am
Plumber	Intermediate – Group B	Wednesday, September 1	D110 @ 8am
Sheet Metal Worker	Advanced – Group A	Tuesday, August 31	C123 @ 7am

Program Title	Level	First Day on Campus	Room Number & Time
Sheet Metal Worker	Advanced – Group B	Tuesday, August 31	C123 @ 1pm

CONTACT INFORMATION:

Apprenticeship Programs Support Officer

Casa Loma Campus
 146 Kendal Avenue, Room E308
 Phone: 416-415-5000 Ext.: 6711
[Monday to Friday: 8:30am – 4:00pm*](#)
[Email: skilledtrades@georgebrown.ca](mailto:skilledtrades@georgebrown.ca)

* The College is closed on Monday, September 6, 2021 for Labour Day.

Athletics and Recreation

Due to the COVID-19 pandemic our **Athletics and Recreation Centres are closed until further notice.**

Please visit the athletics website for more information on our virtual offerings, tips, and workout ideas to Stay Healthy at Home: athletics.georgebrown.ca

The George Brown College Athletics and Recreation department is home to two gymnasiums, two unique fitness centres and fitness studios located at both our St. James and Casa Loma Campuses. We offer a wide variety of sport and recreation activities including drop-in sports, fitness classes, recreational tournaments, intramural leagues, and extramural and varsity teams.

STAY CONNECTED, FOLLOW US ON:

Instagram: [@gbchuskies](https://www.instagram.com/gbchuskies) & [@gbc recreation](https://www.instagram.com/gbc recreation)

Twitter: [@GBC_Huskies](https://twitter.com/GBC_Huskies)

Facebook: [@GeorgeBrownHuskies](https://www.facebook.com/GeorgeBrownHuskies)

Website: <https://athletics.georgebrown.ca>

Bookstore

Order Online!

Order your textbooks and supplies at any time via the [Bookstore Website](#).
The site also has a link to the Computer Store.

For assistance, please email us, and include your timetable in your email:

Casa Loma Campus Bookstore

Email: clbookstore@georgebrown.ca

St. James Campus Bookstore

Email: sjbookstore@georgebrown.ca

Computer Store

Email: stjamescomputerstore@georgebrown.ca

Career Services

Career Services is here to help you succeed! Our team is here to support you with a range of supports, such as: one on one career planning and job search consultations with a career advisor, career workshops, and a dedicated GBC online job board.

CONTACT INFORMATION:

Email: careercentre@georgebrown.ca

Phone: 416-415-5000 ext. 5301

Website: georgebrown.ca/current-students/services/career-services/students

Contact Centre & Student Service Hubs

The Contact Centre provides support with:

- Departmental contact information
- Password assistance for Identity Management (IDM)
- Placement test booking
- Web registration and transfer credit inquiries
- Web navigation for all other Stu-View services, including:
 - Locker Rental
 - Fee Payment
 - View Invoices
 - View Tuition and Tax Receipt
- How to apply for OSAP
- Referral for student support services: Career Services, Counselling and Student Well-Being, Tutoring and Learning Centres, Library Services, Bookstore, etc.

For more information, visit our FAQ page at: ask.georgebrown.ca

CONTACT US

Phone: 416-415-2000 or
Toll-Free: 1-800-265-2002 (in Canada and the United States)
TTY: 1-877-515-5559
Email: ask.george@georgebrown.ca

STUDENT SERVICE HUBS

Our team of Information Specialists are available to assist you with services and referrals at the following locations:

Casa Loma Campus

146 Kendal Avenue
Please visit us on campus at the Main Floor Welcome Desk, or on the 3rd Floor, Building C, across the hall from the library
Monday to Friday: 8:30am – 4:30pm*

Waterfront Campus

51 Dockside Drive
Please visit us on campus at the Main Floor Welcome Desk
Monday to Friday: 8:30am – 4:30pm*

* The College is closed on Monday, September 6, 2021 for Labour Day

Continuing Education Registration

REGISTER ONLINE

Go to the [Continuing Education](#) website to register for courses online.

Alternately, you can [Send an Inquiry to the Continuing Education Registration department](#) for assistance.

Counselling and Student Well-Being

Counselling and Student Well-Being Services offers mental health resources to all students who are currently enrolled at George Brown College. For more information, visit our website at georgebrown.ca/current_students/counselling/

- Video Counselling is **free** and **confidential** and available to students currently located in Ontario.
- You're welcome to explore **academic and non-academic issues** because they all affect your success.
- The counselling office provides **fast service** – same day appointments are available
- We can arrange **ongoing support** with a community referral if short-term counselling cannot address your concern.

COUNSELLING SERVICES CONTACT INFORMATION:

To schedule a video counselling appointment, call or email Counselling Services Office on your campus:

Casa Loma Campus

Email: letstalkcl@georgebrown.ca

St. James Campus & Ryerson Campus

Email: letstalk@georgebrown.ca

Waterfront Campus

Email: letstalkwf@georgebrown.ca

Elective Registration

See [Adding and Dropping Courses](#).

Important: Most full-time students are required to select electives as part of their program of study. All full-time students registering for electives must do so online through [STU-VIEW](#).

For more information on electives, please refer to the [General Education and Liberal Studies Electives](#) webpage.

CONTACTS & HOURS OF OPERATION

Monday to Friday: 9am – 4pm*

General Education and Liberal Studies Electives

Email: LASelectives@georgebrown.ca

English and Communication Courses

Email: comm@georgebrown.ca

Entry Advising

Entry Advising is a free George Brown College service that matches your academic skills, educational background, and career goals with options from the college's certificate, diploma, and degree programs.

Our Entry Advisors provide **one-on-one advising sessions** (in-person, by phone, online, or by email) as well as **group sessions** (information session or workshop) to help you navigate educational programs and pathways, providing information on and/or referrals to:

- Preparatory programs and upgrading for college
- Programs and services for internationally educated immigrants, including credential evaluation
- English for Academic Purposes (EAP), English as a Second Language (ESL) and IELTS
- Prior Learning Assessment and Recognition (PLAR)
- Second Career
- Other college departments and community agencies

For more information, visit our website at georgebrown.ca/advising/

CONTACTS & HOURS OF OPERATION

Monday to Friday: 9am – 5pm*

Email: collegeadvisor@georgebrown.ca

* The College is closed on Monday, September 6, 2021 for Labour Day

Fee Payment

NOTE: The \$500 deposit for full-time domestic students is non-refundable.

PAY YOUR FEES ONLINE

Log onto your [STU-VIEW](#) account to pay your fees by credit card (Visa, MasterCard, Amex, and Discover) or by Visa Debit.

Alternately, you can pay your fees via Online Banking. Please select 'GEORGE BROWN COL.-CUR.YR.-TUITION' as the payee; your student ID is your account number. Please note that it can take 3-5 business days for the College to receive payment via online banking— payments must be received by the deadline.

If you don't have internet access at home, see [Library Learning Commons Equipment Loans](#)

Financial Assistance (OSAP)

Please email us for assistance.

For verification purposes, please use your George Brown student email account. Please note that due to the increase in volume, there may be a delay in response to your email inquiry.

CONTACT INFORMATION

Assistance regarding OSAP: FinAid@georgebrown.ca

Assistance regarding Awards: Awards@georgebrown.ca

GO Transit Student Validation

GO TRANSIT STUDENT VALIDATION

Registered full-time post-secondary students are eligible for GO Transit Student ID validation to qualify for discounted student fares.

See the [GO Transit website](#) for details.

International Admissions

International students seeking admission for Post-Secondary and ESL programs, should email intladmissions@georgebrown.ca for assistance.

HOW TO APPLY:

International applicants can apply online at applynow.georgebrown.ca

CURRENT AND RETURNING STUDENTS:

Please contact us by:

1. Email at intladmissions@georgebrown.ca
2. Visiting our [Virtual Service Desk](#)

Virtual Service Desk

Click here to join: <https://v2.waitwhile.com/welcome/georgebrowncoll1>
Mondays, Tuesdays, & Fridays: 10am – 3pm

Library Learning Commons (LLC)

Due to the COVID-19 pandemic, access to LLC locations remains **restricted**, but we're available online

Students can access services online at georgebrown.ca/llc

ONLINE SERVICES:

Students need their student ID and STU-VIEW password to access the following online services:

- Academic Resources (E-books, articles, dictionaries and encyclopedia, research guides, etc.)
- LinkedIn Learning
- Live tech support via [chat](#)
- General assistance on research, and all other LLC inquiries via email and [chat](#)

See [Library Services During COVID-19](#) for information on access to library printers and computers.

EQUIPMENT LOANS:

The library has a loan program for laptops, iPads, and a limited number of Wi-Fi hotspots. Devices can be requested [online](#) and will be sent out by courier to your home at no cost. A pickup option is not available.

Note: Items are loaned out for the Fall semester only and must be returned on or before the specified date at the end of term. Library fines will be issued for overdue items.

How to Return Equipment:

Students may return borrowed equipment Monday to Sunday between 10:00 am and 4:00 pm at the St. James Campus, 200 King Street East, Main Entrance.

Students living outside the Greater Toronto Area (GTA), may return borrowed equipment via mail using the return address label included in the loan package. If you did not receive a shipping label and would like one emailed to you, contact: llcreservations@georgebrown.ca.

For more information, see [Borrow Equipment](#).

Locker Rentals

NOTE: Locker rentals are only available to students studying on campus

HOW TO RENT A LOCKER:

To rent a locker ONLINE, follow these steps:

1. Log into your [STU-VIEW](#) account
2. Click on the *Student Support Services* tab
3. Select *Rent a Locker*
4. Follow the on-screen instructions to pay and register for a locker
5. You will receive two confirmation emails: *Locker Payment* and *Locker Rental Details*

LOCKER RENTAL FEES:

The fees and registration costs for a locker are as follows:

Number of Semesters	Locker Rental Fee
1 semester	\$15.00
2 consecutive semesters	\$30.00
3 consecutive semesters	\$45.00

WELCOME DESKS & CONTACT INFORMATION FOR LOCKERS

Visit our [Student Life Virtual Desk](#)

Date: Tuesday, September 7- Friday September 17

Time: 10:00 am – 12:00 pm

Email: lockers@georgebrown.ca

PeerConnect

For Fall 2021, all PeerConnect services will be offered online.

PeerConnect Community offers supports under three pillars: Good-Food, Inclusion, and Well-Being. We provide peer-to-peer supports, events and programs to empower students to thrive, both personally and as students. At PeerConnect, Community is connection.

FOR MORE INFORMATION, FOLLOW US AT:

- **Email:** Peercommunity@Georgebrown.ca
- **Instagram:** [@gbcpeercommunity](https://www.instagram.com/gbcpeercommunity)
- **TikTok:** [@gbcpeercommunity](https://www.tiktok.com/@gbcpeercommunity)
- **Facebook:** [@GBCPeerconnect](https://www.facebook.com/GBCPeerconnect)
- **George Brown College Website:** [georgebrown.ca/peerconnect](https://www.georgebrown.ca/peerconnect)
- **YouTube:** <https://bit.ly/2MS2gMh>

Photo ID

For Fall 2021, students will receive a digital photo ID

HOW TO GET YOUR PHOTO ID

As soon as you have completed your registration, you can order your Digital Student ID by uploading your photo online and accessing it through the [George Brown App](#).



For more information and instructions on validating your digital ID, visit [georgebrown.ca/current-students/id-card/how-to-get](https://www.georgebrown.ca/current-students/id-card/how-to-get).

Students that are required to attend classes on campus and need access to rooms with card reader door locks may request a student ID card from the library through cardoffice@georgebrown.ca.

Placement Testing for English and Mathematics (1st Year Students Only)

Placement tests are only available online through webcam technology.

PLACEMENT TESTING PROCEDURE:

The last day to write [English and/or mathematics placement tests](#) for 1st year students is **Monday, September 13, 2021**. However, students are encouraged to test as early as possible for timely placement in the appropriate course.

If you have not completed your placement assessment, you have been automatically placed in the foundation level English and/or math course(s). Book your placement assessment as soon as possible so you may be placed at the appropriate level of your course(s). If you remain in your foundation-level course(s), you will be charged additional fees when you register for the college-level course(s), usually in semester 2.

1. Book your placement test online via [STU-VIEW](#) or call our [Contact Centre](#) at 416-415-2000
 - Demand for test seats is high, so we strongly encourage you to keep your scheduled appointments.
2. For more information about your test and to prepare for your assessment, visit: <https://www.georgebrown.ca/assessment-centre>
3. 24- 48 hours before your appointment, you will receive an email with instructions on how to join your test session. Please check your email "junk" folder if you have not received the email.

ACCOMMODATIONS



If you require accommodations, please email booktest@georgebrown.ca. Please note, **5 business days advanced notice is required to provide accommodations**.

For more information or assistance, please email gbctest@georgebrown.ca

Prior Learning Assessment and Recognition (PLAR)

Prior Learning Assessment & Recognition (PLAR) is a process that gives students an opportunity to obtain academic credit for one or more courses in a certificate, diploma, or degree. Students will need to demonstrate that they have acquired the necessary knowledge and skills through life experiences (e.g. work, training, volunteering, independent study, etc.). The PLAR process may be started and completed a semester in advance.

Students who wish to apply for PLAR for the Fall 2021 semester should follow these steps:

1. Download and complete the [Application for Prior Learning Assessment and Recognition \(PLAR\)](#) 
2. Download and complete the [PLAR Self-Assessment Form](#) 
3. Email your signed/completed forms appropriate office for assistance.
 - [English/Communications Courses](#)
Email: comm@georgebrown.ca
 - [All Other Courses](#)
Email your Academic Division for a consultation with your program coordinator. For locations and hours of operation, please see [Academic Assistance & Advising](#).
4. Complete your learning assessment, as arranged with your Program Coordinator and/or the PLAR Office.

For more information, visit the [PLAR website](#), or email plar@georgebrown.ca

Registering for Post-Secondary Programs

The last day to register (space-permitting) is **Monday, September 13, 2021**.

REGISTER ONLINE

All new and returning full-time students should self-register online through [STU-VIEW](#). Please register as soon as possible.

If you don't have access to the internet at home, please [Library Learning Commons Equipment Loans](#) for assistance.

NOTE: Returning students who require a special timetable may not be able to register online. See [Special Timetables](#) for instructions.

Special Timetables

****Special Timetable assistance will be delivered online for Fall 2021**

Returning students who require a special timetable will need to **email** their Academic Department for assistance. See [Academic Assistance and Advising](#) for contact information.

Prior to emailing your Academic Department, please consult your **Academic Progress Report** to see your program requirements. You can access your Academic Progress Report by logging into [STU-VIEW](#) and selecting *Academic Records > Academic Progress Report*.

CHEF SCHOOL

Chef School Special Timetable for Fall 2021 will be on **Wednesday, September 1, 2021**.

Please submit this [Chef School Special Timetable Fall 2021](#) form for assistance

Chef School

Email: chefschool@georgebrown.ca

Phone: 416-415-5000 ext. 2240

SCHOOL OF HOSPITALITY & TOURISM MANAGEMENT

School of Hospitality and Tourism Management Special Timetable for Fall 2021 will be on **Friday, September 3, 2021**.

Please submit this [SHTM Special Timetable Fall 2021](#) form for assistance

School of Hospitality & Tourism Management

Email: hospitality@georgebrown.ca

Phone: 416-415-5000 ext. 2228

Timetables

Once you have registered, you can print your timetable online:

1. Log into your [STU-VIEW](#) account
2. Click on the **Registration Services** tab
3. Then select **Registration > View Weekly Timetable**

Transcripts & Credentials

Official Transcripts now available to order online at records.georgebrown.ca

Students and alumni can now securely [order, view, and share transcripts and e-transcripts online](#).

TRANSCRIPTS WITH GRADUATION STATUS:

Fall term graduates can request transcripts with graduation statuses starting on **Wednesday, September 1**.

CREDENTIALS

Fall term graduates will have their credentials (certificate, diplomas, and degrees) available online as of **Monday, September 20**. Credentials will be mailed starting the last week of September. Please be sure to update your mailing address by September 10.

For additional information, please visit georgebrown.ca/registrars.

To view your grades or print out unofficial transcripts, log into your [STU-VIEW](#) account.

Transfer Credits (Exemptions)

The last day to apply for transfer credits (exemptions) for the Fall 2021 term is
Tuesday, September 7, 2021.

TRANSFER CREDITS

Transfer credits are exemptions based on courses completed at another post-secondary institution. See [Lighten Your Course Load with Transfer Credits](#) for details.

If you are seeking exemptions from your program based on similar courses you've previously completed at a different institution, please complete and submit the online *Application for Transfer Credit*, available on [STU-VIEW](#).

To apply for transfer credits:

1. Log onto [STU-VIEW](#)
2. Click on the *Registration Services* tab
3. Select *Registration*
4. Select *Submit or Modify an Application for Transfer Credit*
5. Follow the on-screen instructions to complete your application

You will be required to upload your **course outline(s)** as part of the online application.

An **official transcript** from your previous institution is also required. However, please note that if you have already sent your official transcript to the Admissions Office, you do not need to submit it again. For assistance on how to submit an official transcript please email transfercredit@georgebrown.ca.

For educational institutions outside of Canada, applicants must submit an evaluated transcript from [ICAS](#) or [WES](#). Please see the [Transfer Guide](#) for more information.

For more information regarding the application process, please visit the following webpage: [How to Apply for Transfer Credits Online](#)

SUBSTITUTIONS – I.E. INTERNAL TRANSFER CREDITS

Transfers based on courses previously completed at George Brown College

If you are seeking substitutions from your current program based on similar courses you've previously completed at George Brown College, you should:

1. Check your **Academic Progress Report (CAPP)** to see if your previously completed GBC course has already been applied to your current program requirements. If so, no further action is required.
 - o NOTE: You can access your CAPP report by logging onto [STU-VIEW](#) and selecting 'Credential Audit' from the *Main Menu*.
2. Please see [Lighten your Course Load with Internal Transfer Credits](#) for details
3. Email your current Academic Department to request a substitution—for contact and hours of operation, please see [Academic Assistance & Advising](#).