Frequently Asked Questions about Academic Progress Reports

What is an Academic Progress Report?

An Academic Progress Report is a tool that allows you to evaluate your progress against the requirements of your program. This tool gives you a snapshot of your program's academic requirements, along with the required courses you have completed, those that are in progress, and any courses that are still remaining for you to complete in your program. Checking your Academic Progress Report frequently will help you stay on track to graduate.

What is the "What-If" Tool?

The "What-If" Tool included with your Academic Progress Report shows you how your current courses would fit into a different program at George Brown College. If you are considering switching programs, this built-in tool is a great way to see how a program transfer would affect your graduation timeline.

Important: The "What-If" tool does not affect your registration, nor does it guarantee admission into the new program. If you are thinking of switching programs, please note that college policy requires all students to complete their program requirements within a specified timeframe. Please refer to the Office of the Registrar Polices, [Graduation and Convocation Ceremonies](#) policy for more details.

Who has access to the Academic Progress Report?

The Academic Progress Report is available for post-secondary students whose programs began in Fall 2018 or later.

Please see the [list of programs that have access to the Academic Progress Report](#).

Continuing Education students will not have access to view an academic progress report* (with some exceptions). Please see the [list of programs that have access to the Academic Progress Report](#)). Please visit [coned.georgebrown.ca](#) for more information about Continuing Education studies.

* Continuing Education students who received an approved transfer credit may contact transfercredit@georgebrown.ca for an updated academic progress report at any time.

Which programs have access to the Academic Progress Report?

Post-secondary program are available within Degree Works, with the following exceptions:

- S118 – Bachelor of Science in Nursing (Collaborative Nursing Degree with Ryerson)
- S222 – Post-PN Bridge Pathway to Trent BScN

The following Continuing Education and Apprenticeship programs are also available within Degree Works:

- H600 – Baker Apprenticeship – Basic
- H601 – Cook Apprenticeship – Basic
- H604 – Patissier Apprenticeship
- H606 – Baker Apprenticeship – Advanced
- H607 – Cook Apprenticeship – Advanced
- T622 – Construction Millwright Apprenticeship – Basic
- T631 – Plumber Apprenticeship – Advanced
- T649 – Construction Millwright Apprenticeship – Intermediate
- T650 – Construction Millwright Apprenticeship – Advanced
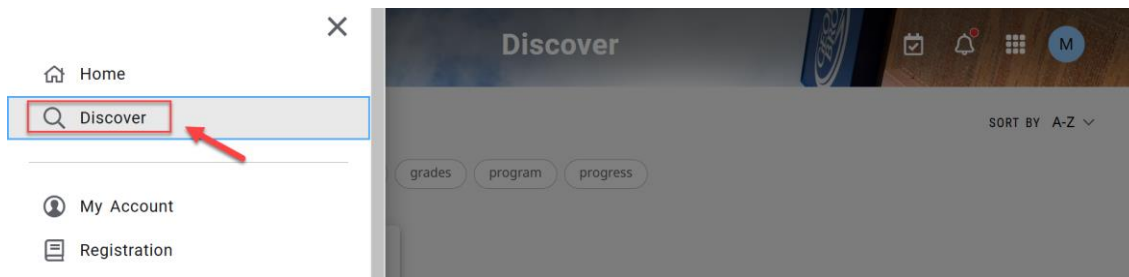- T901 – Electronics Technician

How do I access my Academic Progress Report?

The Academic Progress Report can be accessed by logging in to [STU-VIEW](#), and searching for the Degree Works – Academic Progress Report card.
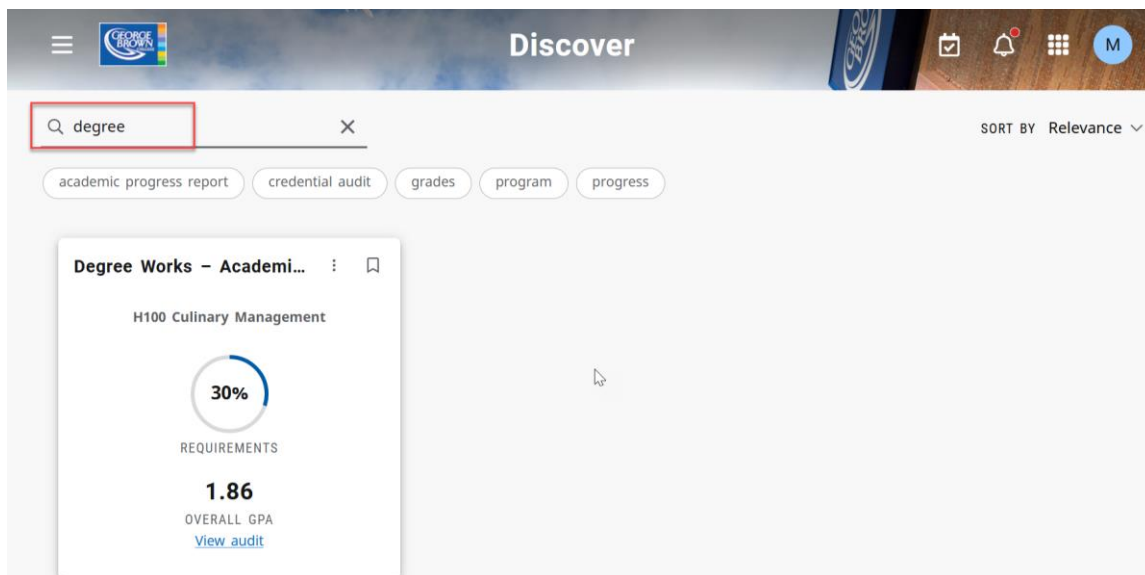
To search for the card on STU-View, click on the menu icon.
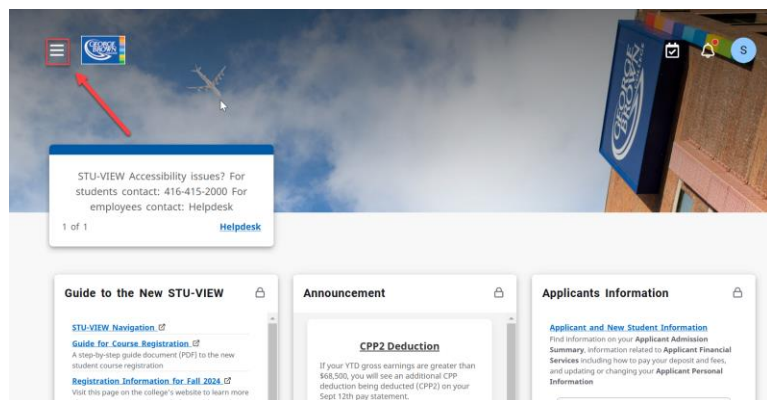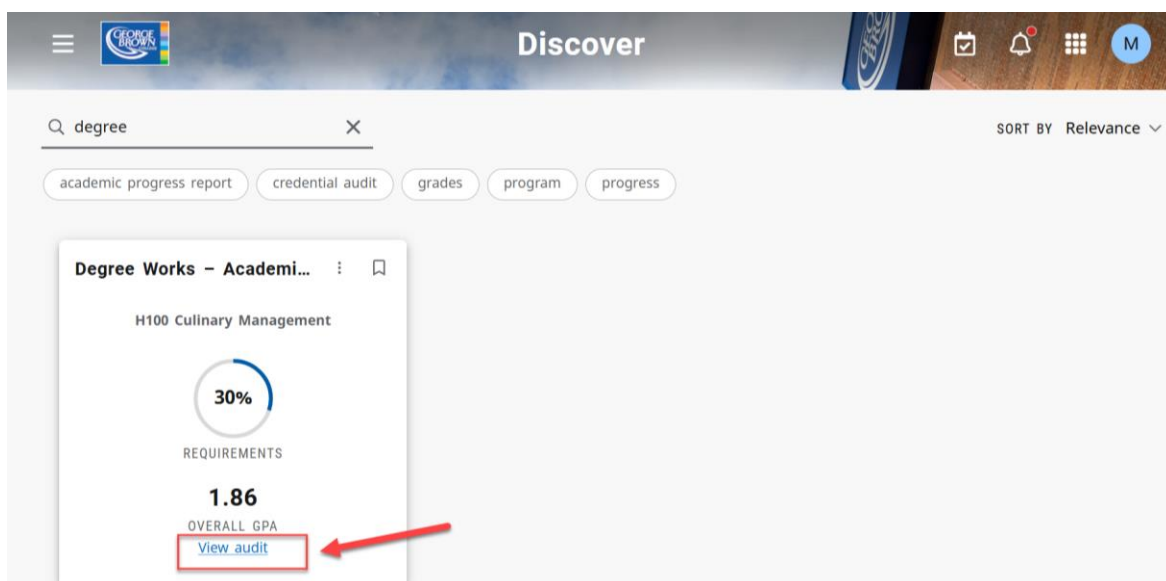
Select the *Discover* button.

Use key words such as "Degree Works" or "Academic Progress Report" to find the Degree Works Card.

Click on View audit to open up the Academic Progress Report. It will open in a new window.

Below is an example the Academic Progress Report:

When should I check my Academic Progress Report?

We recommend checking your Academic Progress Report frequently, especially:
- Before you register for your courses each semester.
- After you register to confirm that your courses are applied to your program requirements.
- After your grades are posted each term.
- Whenever you make a change to your timetable or program of study.
- Prior to your final semester to ensure you are on track for graduation.

Important: Please allow at least 24 hours for changes to your program, courses, and/or grades to show up on your Academic Progress Report.

How current is the information on my Academic Progress Report?

Your Academic Progress Report is refreshed nightly. Please allow 24 hours for updates to your program, courses, and/or grades to become available.

Can I use my Academic Progress Report as a transcript?

No, you cannot use your Academic Progress Report as a transcript. It is simply a tool to help you evaluate your completed and in-progress coursework against your program's requirements.

Your transcript is an official document that provides a complete record of the grades you earned while attending George Brown College. Click here for information on obtaining an official transcript.

I am a transfer student. Will my transferred courses be displayed on my Academic Progress Report?

Yes, if you have been approved for transfer credits, the equivalent course(s) at GBC will be displayed on your Academic Progress Report with a grade of either EX (exemption) or AS (advanced standing). You can also apply for additional transfer credits by logging into STU-VIEW, and searching for the Transfer Credit Application card, and clicking Submit or Modify Transfer Credit (Exemption). For more information on how to apply for Transfer Credits, please refer to the Transfer Credit Guide.

I am starting a new program at George Brown College. When will my Academic Progress Report be available?

If you are starting a new program of study, your Academic Progress Report will update after Day 10 of your first term in the new program. In the meantime, you can use the "What-If" Tool to view the requirements of your new program.

I have a hold on my account and cannot view my Academic Progress Report. What should I do?

Log into your STU-VIEW account and search for the *Student Records* Card, then select *View Holds* to see the details of your hold. To resolve any hold issues, please contact the appropriate department as listed in the Student Holds page. You will re-gain access to your Academic Progress Report within 24 hours of the hold(s) being removed.

I am missing a course from a previous semester. What should I do?

If you are missing a course from a previous semester, please contact your Academic Division to add the course to our timetable for an upcoming term. If you are missing a General Education and/or Liberal Studies elective course, please email laselectives@georgebrown.ca for assistance.

Why is my GPA zero on my Academic Progress Report?

If all your courses are in-progress, your GPA will display as zero until at least one course is successfully completed. To see your updated GPA, check your Academic Progress Report again at least 24 hours after grades are posted at the end of the term.

When I click on the Contact icon, why is the pop-up blank?

The Contact feature is currently under development. In the meantime, click on the LINKS menu in the header, then select CONTACT US to find contact information for your academic division.

I think there is an error on my Academic Progress Report. What should I do?

If you have a question about your Academic Progress Report, or believe there is an error, please contact your Academic Division for assistance. If your academic division confirms that a correction is needed, appropriate adjustments will be made (e.g. waivers, substitutions). Please allow 24-48 hours for any changes to be reflected on your Academic Progress Report.