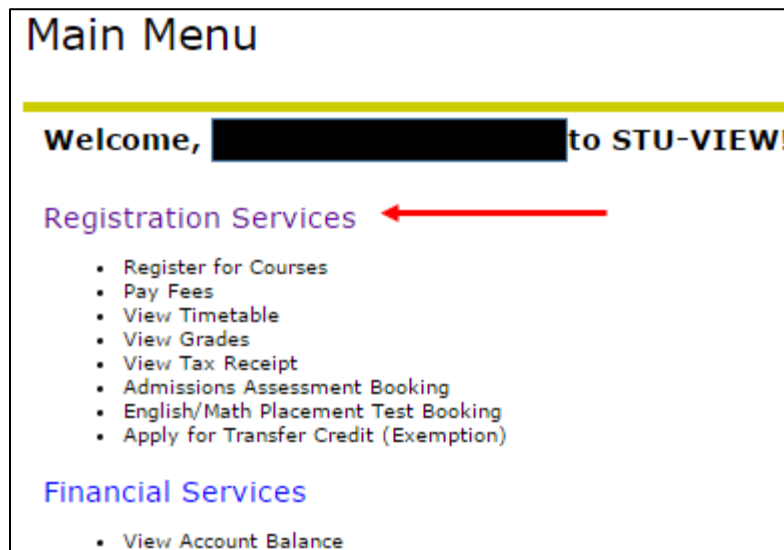


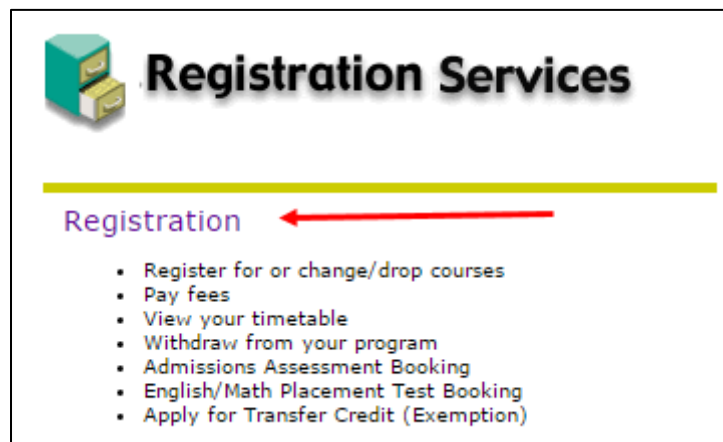


How to Submit a Course Outline/Syllabus

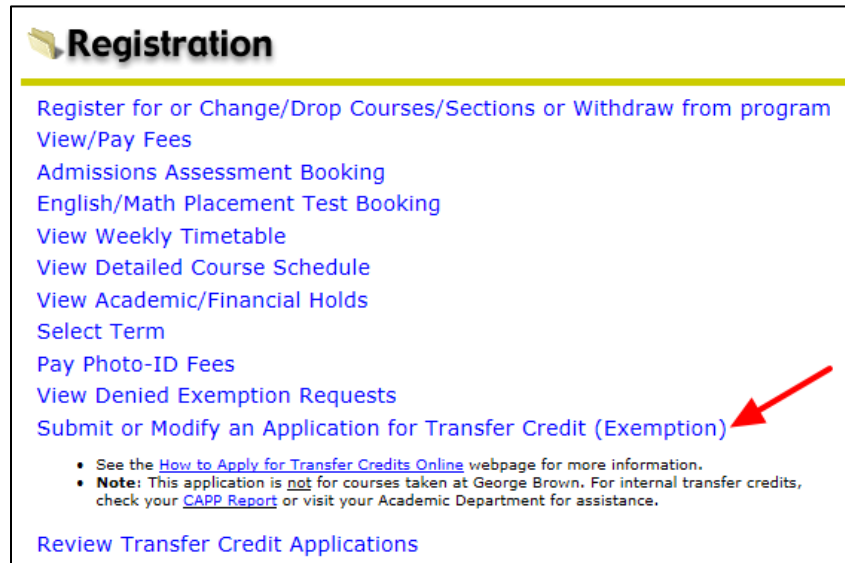
1. Log onto [STU-VIEW](#)
2. Select 'Registration Services'



3. Select 'Registration'



4. Select 'Submit or Modify an Application for Transfer Credit (Exemption)'

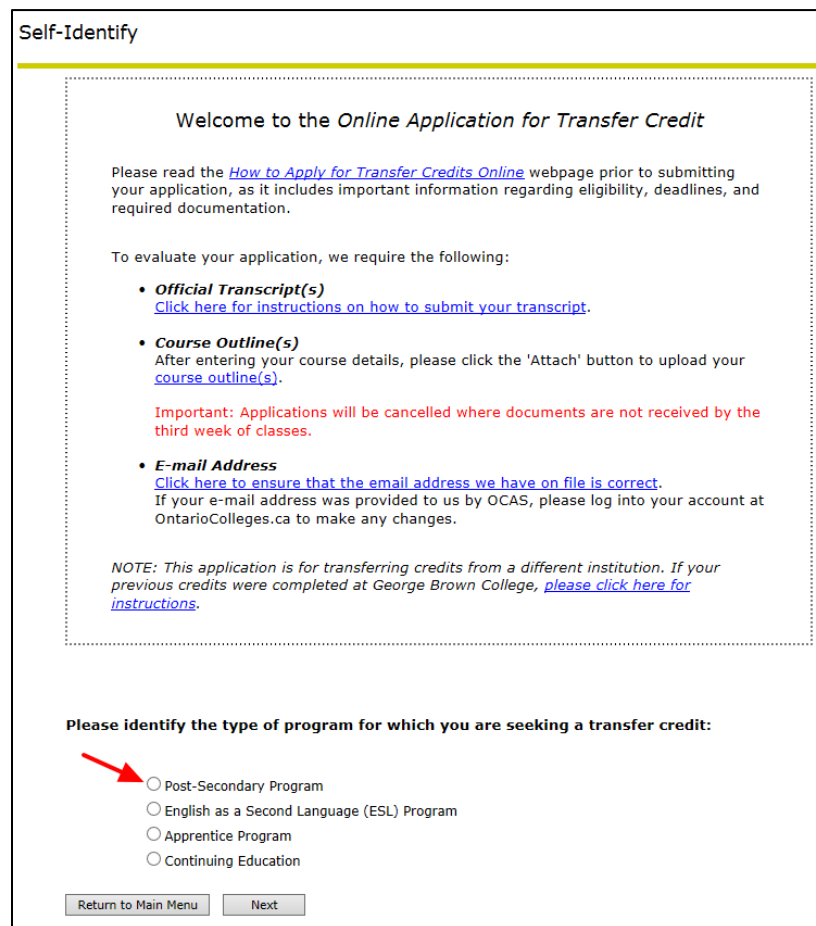


Registration

[Register for or Change/Drop Courses/Sections or Withdraw from program View/Pay Fees](#)
[Admissions Assessment Booking](#)
[English/Math Placement Test Booking](#)
[View Weekly Timetable](#)
[View Detailed Course Schedule](#)
[View Academic/Financial Holds](#)
[Select Term](#)
[Pay Photo-ID Fees](#)
[View Denied Exemption Requests](#)
[Submit or Modify an Application for Transfer Credit \(Exemption\)](#)
[Review Transfer Credit Applications](#)

- See the [How to Apply for Transfer Credits Online](#) webpage for more information.
- **Note:** This application is not for courses taken at George Brown. For internal transfer credits, check your [CAPP Report](#) or visit your Academic Department for assistance.

5. Select 'Post-Secondary Program'



Self-Identify

Welcome to the *Online Application for Transfer Credit*

Please read the [How to Apply for Transfer Credits Online](#) webpage prior to submitting your application, as it includes important information regarding eligibility, deadlines, and required documentation.

To evaluate your application, we require the following:

- **Official Transcript(s)**
[Click here for instructions on how to submit your transcript.](#)
- **Course Outline(s)**
After entering your course details, please click the 'Attach' button to upload your [course outline\(s\)](#).

Important: Applications will be cancelled where documents are not received by the third week of classes.

- **E-mail Address**
[Click here to ensure that the email address we have on file is correct.](#)
If your e-mail address was provided to us by OCAS, please log into your account at OntarioColleges.ca to make any changes.

NOTE: This application is for transferring credits from a different institution. If your previous credits were completed at George Brown College, [please click here for instructions.](#)

Please identify the type of program for which you are seeking a transfer credit:

Post-Secondary Program
 English as a Second Language (ESL) Program
 Apprentice Program
 Continuing Education

[Return to Main Menu](#) [Next](#)

6. Select 'Next'

Available Term

We are currently accepting transfer credit applications for courses being offered in the following term. Please click the 'Next' button to continue.

Available Term is Winter 2017

Return to Main Menu
Next

7. Click on your program code

Select Program

Please click the program code for which you are seeking a transfer credit.

*IMPORTANT: The deadline to submit this application is **Dec 15, 2016.***

Term	Semester	Program	Program Code
Winter 2017	2	American Sign Language and Deaf Studies	C114

8. Click the 'Attach' button under the Operation column

Apply for Transfer Credit

Status Definitions

Approved - The incoming course has been approved for transfer credit.
Cancelled - At your request, we have cancelled your transfer credit application for this course.
Delayed - The incoming course has not been approved for transfer credit.
Pending - The incoming course has been sent to the Academic Department for evaluation.
Under Review - Evaluation of the incoming course is under way. This transfer credit request can no longer be edited or deleted.
Waiting For Submission - This application for transfer credit will not be reviewed until you click 'Submit'.
[Click here for a detailed definition of your application status and a summary of your next steps.](#)

Course Outlines: Please click on the 'Attach' button to upload your course outline after adding a course.

York University - 28-MAR-2018 View Transcript

Add a Course

University of Windsor							George Brown College		Review Details		Sequence	Modify Application
Course Details			Course Outline		Transcript		Course Details					
Term	Subject Area	Course Number	Grade	Attached?	Operation	Status	Subject Area	Course Number	Status	Comments	Seq. #	Equivalency Request
Winter 2014	SOC	101	77	No	Attach	Outstanding-Mailed	GSSC	1111	Under Review	Waiting for Course Outline View Reason Notes	1	
Fall 2013	POLSCI	160	75	No	Attach	Outstanding-Mailed	GSSC	3333	Under Review	Waiting for Course Outline View Reason Notes	2	
Winter 2014	EES	110	72	No	Attach	Outstanding-Mailed	GSCI	1111	Under Review	Waiting for Course Outline View Reason Notes	3	

Previous

9. Click the 'Choose File' button

Attach Course Outline

As part of the *Application for Transfer Credit*, you must submit the course outline for your incoming course(s). If posted online, please save a copy of the webpage and upload the file. You can upload multiple files, if necessary.

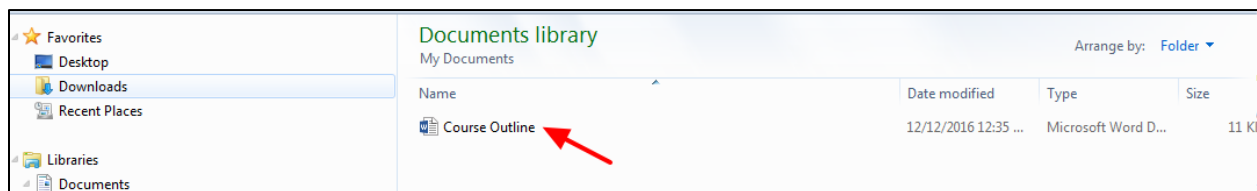
Acceptable file types include: pdf, jpg, gif, word doc, txt, & some course outlines posted on web pages are savable in htm, please check before uploading.

Important: Applications will be cancelled where documents are not received by the third week of classes.

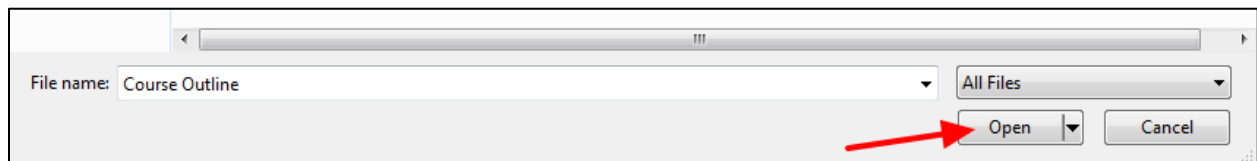
File to upload:

Institution	Subject Area	Course Number	File Name	Date	Operation
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10. Select the correct file from your computer.



11. Click 'Open'



12. Click 'Attach'

Attach Course Outline

As part of the *Application for Transfer Credit*, you must submit the course outline for your incoming course(s). If posted online, please save a copy of the webpage and upload the file. You can upload multiple files, if necessary.

Acceptable file types include: pdf, jpg, gif, word doc, txt, & some course outlines posted on web pages are savable in htm, please check before uploading.

Important: Applications will be cancelled where documents are not received by the third week of classes.

File to upload:

Institution	Subject Area	Course Number	File Name	Date	Operation
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13. Click 'Continue' to attach course outlines to other courses

OR

14. Click 'Return to Main Menu' if you have no further course outlines to attach

Attach Course Outline

As part of the *Application for Transfer Credit*, you must submit the course outline for your incoming course(s). If posted online, please save a copy of the webpage and upload the file. You can upload multiple files, if necessary.

Acceptable file types include: pdf, jpg, gif, word doc, txt, & some course outlines posted on web pages are savable in htm, please check before uploading.

Important: Applications will be cancelled where documents are not received by the third week of classes.

File to upload: No file chosen

Institution	Subject Area	Course Number	File Name	Date	Operation
Your School Name	PREVIOUS	COURSE	Course Outline.docx	Dec 12, 2016 12:37:53	<input type="button" value="Delete"/> <input type="button" value="View"/>